

Cyber and Critical Tech Cooperation Program - Project Proposal Template

Proposal Name:			
Section 1: General Information			
Partner Name			
Type of Organisation			
Name of Contact			
Physical Address			
Phone Number(s)			
Email Address			
Date of submission			
Project location			
Start Date	MMM YYYY	End Date	MMM YYYY
Budget Overview	DFAT Contribution	Partner Contribution	Total
Financial Year:			
Financial Year:			
Section 2 Project Details			
Proposal Summary			
<p>Please provide an overview of the project (max 100 words) including the long-term goals or impact that the project hopes to contribute towards.</p>			
Cyber and Critical Tech Cooperation Program Outcome(s)			

Please explain how the proposed project outcomes will align with at least one of the Intermediate Outcomes of the Cyber and Critical Tech Cooperation Program:

- 1. An international cyber stability framework which promotes responsible state behaviour in cyberspace;*
- 2. Stronger cybercrime prevention, prosecution and cooperation;*
- 3. Building cyber security capability for a strong and resilient cyber security posture;*
- 4. Best practice use of technology to support economic growth and sustainable development; and*
- 5. Advocating and protecting human rights and democracy online.*

Proposed Project Activities

Please describe the key activities and outputs that the project will deliver which will form the basis of the project work plan.

Governance and Implementation Arrangements

Please describe who will be involved in the delivery of the project, their roles, and responsibilities. If possible, also describe any corporate governance arrangements or policies your organisation has in place.

Tailored approaches to the context

Please describe how this project will respond to the organisational, technological, and cultural context of the target organisation, country, or region to deliver appropriate and sustainable cyber and critical tech projects.

Approach to Monitoring and Evaluation (M&E)

State what success will look like and how will you know (i.e., what data and evidence of progress and success will be collected). This provides an initial indication of what indicators may be useful to monitor and evaluate your project outcomes; these will be further refined during final scoping stages.

Cross Cutting Issues

Where relevant, please outline how your project has the potential to support the broader work of the Australian Department of Foreign Affairs and Trade (DFAT) and other Australian government agencies in the following areas.

Sustainability	<i>What strategies will you use to potentially build self-sufficiency of beneficiaries and improvements which will continue after the project funding ends?</i>
Gender Equality, Disability and Social Inclusion (GEDSI)	<i>Please describe how the project will support gender equality and social inclusion (please see attached GEDSI guide)</i>
Child Protection	<i>If relevant to your project, please describe how the project could respond to child protection issues.</i>
Coordination	<i>How might your project collaborate with other complementary projects in the country or region you are proposing?</i>

COVID-19 Plan

Provide an overview of how your project expects to adapt to the challenges presented by the global COVID-19 pandemic.

Elements to consider include but are not limited to:

- *Can your project proposal be conducted remotely online, or does it require in person or face-to-face delivery?*
- *Are there anticipated travel requirements in 2022 and can you adapt and still deliver if these are delayed or changed?*
- *Have you researched the relevant public health orders, and will you be able to comply with any additional requirements?*
- *Does your organisation have in-country networks or existing capabilities that can be leveraged?*

High Level Risk Summary			
Risk to Project Success Description		Risk Level	Risk Mitigation
<i>e.g., COVID 19 impacts ability to deliver face-to-face training</i>		<i>Low-<u>Med</u>-High</i>	<i>Work within country networks to delivery training</i>
Budget Summary			
Expenditure ¹	Contribution description	Project Budget (AUD)	Notes
Operational Costs		\$	
Project Activity Costs <i>(costs to deliver work plan)</i>		\$	
Project Staff Costs		\$	
Training and Capacity Development Costs		\$	
Project Travel costs <i>(staff and participants)</i>		\$	
Visibility and Communication Costs		\$	
Monitoring & Evaluation Costs²		\$	
Grand Total		\$	

¹ Edit and delete budget lines as appropriate for the project context.

² Recommend M&E costs to be between 5-7% of total project budget.